

Contractors GDPR Confidentiality Agreement

Name of contractor:	J J Thompson Ltd
Address of contractor:	95 Hill Street Sheffield S2 4SP U.K
Telephone Number:	0114 2759585
Email address:	info@jjthompson.co.uk
Details of contract:	To provide custom made dental appliances in accordance with information provided by prescription
Date of Contract:	14 th May 2018

As a contractor who provides services to _____ .
for any period of time, and as a processor of data, you must agree to comply by this GDPR Confidentiality Agreement.

J J Thompson Ltd agrees to:

- Only act on the documented instructions of _____ as the controller of personal information, or gain the authority of _____ to act on direct responsibilities in accordance with the GDPR.
- Gain prior authority of _____ to involve further processors/third parties in accordance with the GDPR, and ensure that those third parties are compliant with GDPR.
- To treat as confidential, all information which may be derived from or be obtained in the course of work at the practice; and
- To provide all necessary precautions to ensure that all such information is treated as confidential, by J J Thompson Ltd, his employees, servants, agents or subcontractors; and
- To take appropriate measures to ensure the security of the data being processed; and
- To assist the controller in providing subject access and allowing data subjects to exercise their rights under the GDPR; and

- To assist the controller in meeting its GDPR obligations in relation to the security of processing, the notification of personal data breaches and data protection impact assessments; and
- To delete or return all personal data to the controller as requested at the end of the contract or at the end of the legally obligate period of time; and
- Submit to audits and inspections, provide the controller with whatever information it needs to ensure that they are both meeting their article 28 obligations, and tell the controller immediately if it is asked to do something infringing the GDPR or other data protection law of the EU or member state.
- To ensure that he, his employees, servants, agents and sub-contractors are aware of the provisions of the GDPR, data protection Act 1998 and BS7799 and that any personal information obtained from the practice shall not be disclosed or used in any unlawful manner;
- And to indemnify the practice against any loss arising under the Data Protection Act 1998 caused by any action, authorised or unauthorised, taken by himself, his employees, servants, agents or sub-contractors.

All employees, servants, agents, processors and/or sub-contractors of J J Thompson Ltd will be required to agree to and sign a confidentiality statement when they come to any of the practice sites where they may see or have access to confidential personal and/or business information.

On behalf of J J Thompson Ltd, I certify as follows:

- The contractor is appropriately registered under the GDPR/ Data Protection Act 1998 and legally entitled to undertake the work agreed in this contract with _____ .
- The contractor will abide by the requirements set out above for handling any of the practice personal data/information disclosed to the contractor during work at the practice.

Signed on behalf of:.....

Name of individual:

Position in organisation:Date: